(T) (703) 738-4371

## CONSULTATION REQUEST INTAKE FORM

In anticipation of your consultation request, we thank you for taking the time to complete this form. It will greatly facilitate being able to see your patient in a timely and efficient manner.

If the patient's insurance requires Prior Authorization, please send this with the information below

## Please send the following information along with the completed consult request form:

- 1. Insurance Card copy of the front and back
- 2. Last 2 (two) clinic notes
- 3. Operative/Procedure reports
- 4. EMG/NCS Reports
- 5. Radiology Reports: MRI/X-ray/CT Scan/Bone Scan/Ultrasound
- 6. List of Medications

## **Workman's Compensation:**

- 1. Please send a statement indicating the visit(s) and/or procedure(s) have been approved
- Claim Number
- 3. Claims Address
- 4. First Injury Report along with the information requested above

## \*\*\*\*Please contact our office after you have faxed this form and the requested information to notify us that it has been sent.

Once we receive, review, and confirm all the information, we will contact your patient with the appointment date and time.

| Patient Name                                       | Phone: |
|--|--------|
| Address  |        |
| DOB:SSN  |        |
| Ok to leave message at home regarding appointment? | Yes No |
| *Primary Insurance:                                |        |
| *Secondary Insurance:                              |        |
| *Name of Worker's Comp Company                     |        |
| Contact Person                                     | Phone  |
| *Insurance Approval Number (Private or WMC)        |        |
| Requesting Physician                               | NPI#   |
| Phone  | Fax    |
| Preliminary Diagnostic Impression                  |        |
| Type of Consultation Requested                     |        |
| Primary Care Physician                             | NPI#   |
|  |        |